

Publicity, Photography Chairman: (Continued)

send to National for publication in NARFE Retirement Life. Also convention photos should be sent to the Historian and National Headquarters for publication in the YARFE Magazine.

Alzheimer's Chairman:

This Chairman is responsible for determining the Alzheimer's fund raising projects. Alzheimer's Chairman will select donations or items of value which may be used for selling tickets to raise funds for the selected projects. It is recommended that tickets be prepared and distributed throughout the Federation and to all Chapter Presidents well in advance of the Convention. Drawing for \winner to be held at a time during the Convention and winner does not have to be present.

SGT-at-Arms Chairman:

Chairman will lead the Pledge of Allegiance after the Federation Chaplain gives the opening prayer each session. Responsible for proper seating at the Convention in accordance with the rules. A minimum of 3 members are needed. Will be required to tally votes as requested by the President.

Convention Chairman and Federation Treasurer:

The Convention Chairman will meet with the Federation Treasurer at the conclusion of the Convention to confirm that all bills have been paid. All transactions will be documented for turn over of monies to the Federation Treasurer. Records/Reports of expenditures by the Chairmen of Convention Committees and the Convention Chairman will be subject to audit.

CONVENTION GUIDELINE COMMITTEE:

Date :
28 April 2004

Judy Kemp. Chairman
Doug Wilcox, Member
Carolyn Dankel, Member
Richard Sarver. Member