

**South Carolina Federation of NARFE Chapters
Minutes of the Executive Board Meeting – April 27, 2015
Sumter Suite, Marriott Hotel, Columbia, South Carolina**

Present:

Executive Board – Kathy Hensley, Morgan Hill, Joe McCarty, Pat Whitely, Bill Nicol, Ernest Williams, Gail Peapples, Jeanette Keepers, JudithAnne Hare, Robbie Ann White

Absent:

Executive Board – Walter Clarke, Linda Kossow,

Committee Chairs and Vice Chairs Present – John Geiger, Clara Gillentine, William Toney, Olivia Williams, Robert Shear, Margaret Baptiste, Paul Donahue, Bob Shear, Virginia Jenkins, Paul Russo

Guests – Jerry Janci, Region III Vice President; Howard Graham, Chapter 1082; Wayne White, Chapter 1079

Federation President Kathryn Hensley called meeting to order at 11:15 am. She welcomed everyone to the meeting and a moment of silence was observed. She asked everyone attending the meeting to introduce themselves and give their current Federation position and chapter affiliation.

Secretary Report – Pat Whitely - Minutes of November 7, 2014 Executive Board meeting – Ms. Whitely indicated that the final version November 7 meeting minutes had been emailed to EB members for review, requested changes made and posted on the Federation website. Ms. Whitely asked if there were any additional required changes. There were none, therefore, motion was made to accept the November 7, 2014 minutes. Motion was seconded. Minutes approved by unanimous voice vote.

Kathy stated that two email votes were conducted since the November 2014 meeting. They were approval of appointing three vice chairs to cover Congressional Districts 4 – Jinx Jenkins, District 5 – George Goings and District 7 – Cathy Linta-Leader.

2015 Federation Convention – Bob Shear provided a preliminary report on convention. He stated that 10 of 21 chapters attending and 21 members from Columbia Chapter will be in attendance. There are 3 sponsors, 4 exhibitors and 2 advertisers. The 90 room night minimum for the hotel has been met, so no penalties will be imposed for rooms or food in accordance with the hotel contract. He also stated that we need to find a better way to create ads for the convention program and will work on a template to be used for future ad submissions. So far, 71 voting members in attendance and 80 – 83 people attending the banquet. All vendors were on site and overall, the convention is OK financially. Paul Donahue, Convention Treasurer, stated that to date there is \$8,040.60 in convention funds including seed money.

Region III Vice President Comments: Jerry Janci shared his thoughts/comments on the Future of NARFE meeting held during the NEB meeting at HQ which included strategic planning update. He stated that National Secretary/Treasurer is Chairman of the Strategic Planning Committee and is working with a private company to develop the NARFE Strategic Plan. He urged everyone to make their comments/thoughts known to the committee using the email address stratplann@narfe.org. He stated that “silence is acceptance”, so make your comments known. The NARFE website has up-to-date information regarding the strategic planning process under the Strategic Planning banner. The company hired to work with the Strategic Planning committee wants to talk to various Federation Presidents regarding the planning and stated that the company would be contacting Kathy Hensley, Past Federation

President, regarding input.

Mr. Janci announced that he recently appointed Olivia Williams as the Region III Alzheimer's chairperson. For the immediate future, Ms. Williams will continue to serve as Federation Alzheimer's Chairperson.

Mr. Janci reiterated that he is our voice on the National Executive Board and welcomes our comments and questions. Mr. Janci urged everyone to use the chain of command, working through chapters to Federation to him as Region III Vice President.

Federation Treasurer Report – Joe McCarty reported that we ended the current year in the “black”. Actual amount in Treasury as of March 31, 2015 was \$29,742.24 plus \$5.03 in savings. JudithAnne Hare made motion to accept Treasurer's report. Ernest Williams seconded motion. Motion passed unanimously.

DFO and Committee Reports – Separate written reports provided in advance to Kathy. Kathy requested each DFO provide a short report to the group which each did. Most chapters are suffering from poor to average attendance and inability to recruit new officers. DFO District 6 – Linda Kossow-Pagani and DFO District 7 – Walter Clarke were absent.

Membership Chairperson – Clara Gillentine provided separate written report and stated that during the year our membership numbers have continued to decline. She requested chapter chairpersons to continue to reach out to prospective members

Website Coordinator – Paul Donahue stated that the Federation website has been up and running for 11 years as of July. Paul urged individual chapters to assume responsibility for their portion of the website. Contact Paul and he will work with you to teach you how to post information directly to your chapter's portion of the website.

Historian – Paul Donahue stated that he has nothing new to report at this time.

Bylaws and Resolutions – Larry Shaff was absent and provided no report. He previously indicated to Kathy Hensley that he wished to be relieved of his duties.

NARFE-PAC Coordinator – Ernest Williams stated that NARFE-PAC information is on his table in lobby area and invited everyone to visit the table and make a contribution. He stated that he is in compliance with HQ guidance to have a table at the Federation convention. Donations from SC Federation Chapters totaled \$8,211.00 for the reporting period of January 1, 2013 to September 30, 2014. Mr. Williams distributed a copy of the 2014 PAC contributions by chapter.

FEEA Coordinator – Margaret Baptiste reported that FEEA donations this year are \$857.00. She urged everyone to make donations.

Alzheimer's Chairperson – Olivia Williams presented the Alzheimer's Coordinator's report. She extended a thank you to all SC chapters for a job well done last year. From April 1, 2014 through March 31, 2015, SC chapters raised a total of \$8,557.46 for Alzheimer's research. In the previous year, we raised a total of \$7,840.81. The amount raised from April 1, 2014 through October 31, 2014 and sent to National from SC chapters is \$1,406.60. Our national goal is \$12 million by 2016. She extended a special thank you to Nellie Bodenhamer and Betty Wessinger for their assistance and support during the past year especially during the convention as well as to chapter Alzheimer's coordinators.

Ms. Williams thanked chapters for donations. She reminded chapters that if they donate to a local Alzheimer's group, they should get the donation information on the organization's letterhead stationery and submit it to her.

Newsletter Chairperson – Robert Shear stated that the Federation newsletter was mailed in February to all Federation members.

Old Business - There will be no Judy Kemp award this year. Kathy stated that the current selection process does not work well and she suggested that the Executive Board take over the selection process. The revamping of the award selection process is being deferred to the next Federation President.

New Business – Kathy Hensley discussed chapter disestablishments. Sumter is almost completed. Disestablishment of Orangeburg, Walterboro and Greenwood were deferred to next Federation President with assistance from Kathy to complete.

Joe McCarty presented the budget estimate for 2015-2016. Gail Peapples made motion to accept proposed 2015-2016 budget estimate as presented. Morgan Hill seconded motion. Motion passed.

Kathy stated that Gail Peapples will attend the Federation President's meeting in Reno, NV in July.

The 2016 National Convention will be held in Reno, NV.

2016 State Federation Convention - Kathy stated we need to decide where the 2016 State convention will be held. Discussion centered around the possibility of holding the convention every year in Columbia due to its central location for all attendees to travel. After discussion, no decision made pending further discussion with Columbia chapter members, discussion/vote of all convention delegates and other logistics.

Region III Leadership Conference – Jerry Janci - Working on holding the conference in South Carolina. Currently exploring the Beaufort chapter to host in October (dates to be determined).

Kathy stated that the officer nomination process requires standardization and a revision to the procedure. Kathy sent a draft procedure to Larry Shaff for review and will request Gail conduct an email vote by the Executive Board.

Kathy stated that due to planned disestablishment of chapters, rework of DFO structure may be required.

Morgan Hill thanked Kathy Hensley on behalf of the Executive Board for all of her hard work and tireless energy during her 2+ year terms as Federation President.

Meeting adjourned at 2:18 pm

Respectfully submitted:

/s/ Patricia Whitely
Federation Secretary